CHECKLIST

Import documents for Morocco

Commercial documents, transport, origin, formalities, inspections, classification and value

Customs clearance of goods in Morocco relies on documents that the exporter prepares or sends before dispatch and on formalities incumbent on the importer and the importer's declarant. A missing document, an unsuitable proof of origin or an unanticipated inspection results in goods being held at the port, storage costs or loss of preferential treatment.

The list is completed per product and per shipment. Points within the importer's remit are checked with the importer before the first shipment.

1. Commercial documents

☐ Commercial invoice: precise description of the goods, quantity, value, currency, Incoterm and country of origin

☐ Packing list consistent with the invoice

☐ Contract, purchase order or pro forma invoice of the importer

Observations:

2. Transport and insurance

☐ Transport document: bill of lading, air waybill or road consignment note

☐ Insurance certificate where the Incoterm places insurance on the seller

Observations:

3. Origin

☐ Applicable preferential agreement identified for the product and the country of dispatch

☐ Proof of origin suited to the agreement (movement certificate or origin declaration on the invoice)

☐ Supplier declarations and evidence of origin kept by the exporter

☐ Non-preferential certificate of origin where required by the importer or the regulations

Observations:

4. Importer's formalities

☐ Importer's common company identifier (ICE) provided

☐ Import document and bank domiciliation of the transaction handled by the importer

☐ Mandate given by the importer to a licensed customs broker

Observations:

5. Inspections and authorisations

☐ Applicability of product standards conformity checks verified

☐ Food, plant or animal product: sanitary or phytosanitary control by the National Food Safety Office (ONSSA)

☐ Product subject to an import licence or authorisation: document obtained before dispatch

☐ Marking, labelling and instructions in the required language

Observations:

General information document; it constitutes neither legal advice nor an opinion on a particular situation. References to legal texts should be checked against the version in force on the date of use.

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6. Classification and value

☐ Tariff code provided to the importer, subject to the classification adopted by the administration

☐ Elements of customs value documented: price, transport, insurance, royalties

Observations:

Notes for use

– The customs declaration is lodged by the importer or by a licensed customs broker; the list does not replace it.

– The tariff code indicated by the exporter is for information; the classification adopted is that of the customs administration.

– Conformity checks, sanitary controls and licences: applicable regime checked for each product on the date of dispatch.

References

– Code des douanes et impôts indirects (dahir portant loi n° 1-77-339)

– Accord euro-méditerranéen établissant une association entre les Communautés européennes et leurs États membres, d'une part, et le Royaume du Maroc, d'autre part : protocole relatif à la notion de produits originaires

– Loi n° 13-89 relative au commerce extérieur, promulguée par le dahir n° 1-91-261 du 9 novembre 1992 (Bulletin officiel n° 4181 du 16 décembre 1992), modifiée par les lois n° 37-93 et n° 3-96 ; décret n° 2-93-415 du 2 juillet 1993 pris pour son application (Bulletin officiel n° 4212 du 21 juillet 1993)

Texts cited under their official French title.

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